

How to Value Stock in UC OATS

Overview

When a faculty member reports stock earnings, the payment details are sent to the reviewer's Stock Valuation queue for processing. Only reviewers with the "Stock Valuation" role can view and process stock valuations.

Process

To complete stock evaluation,

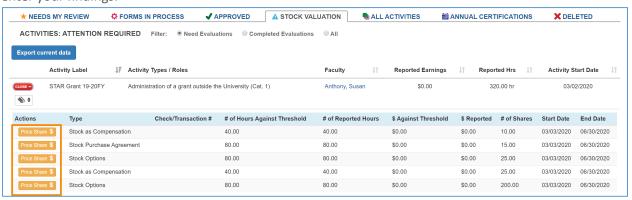
- 1. Log into your UC OATS reviewer interface.
- 2. Select the "AP Review" button and the "Stock Valuation" tab.



3. Select the "Needs Evaluation" filter to view all stock valuations awaiting your evaluation. Locate the faculty member's activity and click the "open" button to expand the payment details.



4. Follow your campus procedures for evaluating stock, then click the "Price Share \$" button to enter your findings.

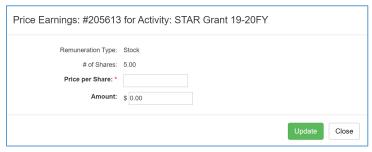




Stock Types

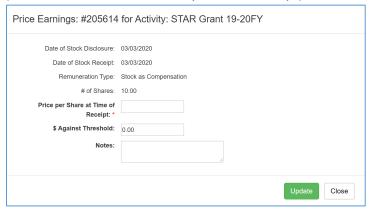
There are four stock payment options (stock, stock as compensation, stock purchase agreement, stock options) The information you enter will vary based on the type of stock and if the stock was reported within or after 30 days of stock receipt or offer.

a. Stock

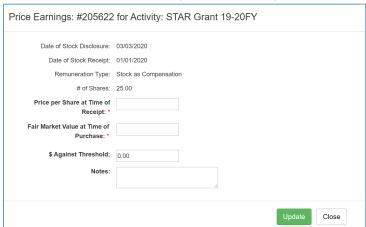


b. Stock as Compensation

(Stock is disclosed within 30 days of stock receipt)

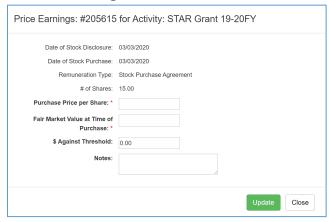


(Stock is disclosed after 30 days of stock receipt)



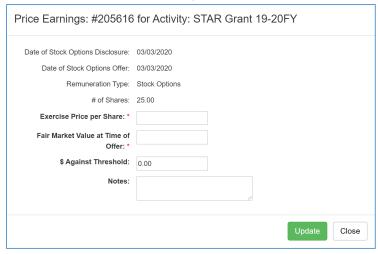


c. Stock Purchase Agreement

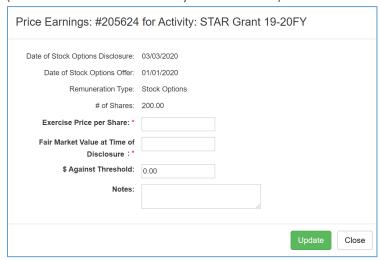


d. Stock Options

(Stock is disclosed within 30 days of stock offer)

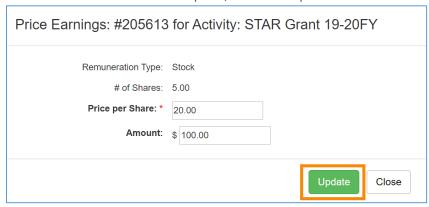


(Stock is disclosed after 30 days of stock offer)

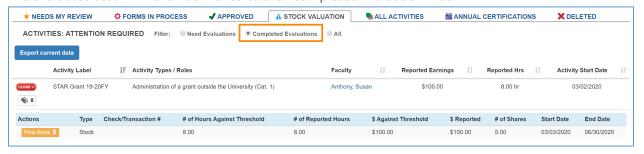




5. Once the stock valuation is complete, click the "Update" button to save the changes.



6. The evaluated stock will then be moved to the "Completed Evaluation" list.



The faculty member's earnings threshold bar will adjust to accommodate the stock evaluation findings.

